

**Coopersville Area District Library
333 Ottawa Street
Coopersville, MI 48494**

Minutes from the Board Meeting on August 17, 2022.

Call to order: Sue Boomgaard-Rasch called the meeting to order at 7:00 p.m.

Members Present: Sue Boomgaard-Rasch, Stephanie Mayrose, Pat Lindberg, Bob TerAvest, Norine Fox

Staff Present: Elyshia Hoekstra/Director

Absent: Arno Driedger, Roland DeVries

M/S (B. TerAvest, S. Mayrose) approve 8/17/2022 agenda (Page 1). Motion carried

M/S (P. Lindberg, B. TerAvest) to approve 7/20//2022 board meeting minutes (Pages 2-3). Motion carried.

Public Comment: *Welcome to Greg Dunn the board's newest trustee representing Polkton Township. Elyshia introduced Greg to the board members present and he was able to stay and observe the remainder of the meeting. The CADL Board is now complete with eight members and thankful that Greg has agreed to fill the vacant position.*

Financial Reports:

A. M/S (N. Fox, B TerAvest) to receive and file August Operations: Balance Sheets & Budget vs. Actual (Pages 4-5). Motion carried.

B. M/S (B. TerAvest, N. Fox) to approve July expenditures, including ACH transactions #20413-20416 totaling \$22,472.02. (Page 6). Motion carried.

C. M/S (P. Lindberg, B. TerAvest) to approve August checks to date #20417-20426 totaling \$11,518.81 (Page 7). Motion carried.

D. M/S (N. Fox, S. Mayrose) to receive and file Statement of Income (Page 8). Motion carried.

E. M/S (B. TerAvest, S. Mayrose) to receive and file Mastercard Reconciliation Detail (Page 9). Motion carried.

F. M/S (B. TerAvest, P. Lindberg) to receive and file CADL Building Expansion Budget Performance (Page 10). Motion carried.

G. M/S (B. TerAvest, S. Mayrose) to receive and file Coopersville Foundation Accounts Statements of Activity. (Pages 11-17). Motion carried.

Correspondence/Marketing: – Pages 15-24

M/S (N. Fox, B. TerAvest) to receive and file Correspondence and Marketing (Pages 18-21). Motion carried.

A. CADL Press Releases (None for August)

B. September Calendar of Events

C. Programming Flyers

Director's Report: – Pages 22-39

M/S (S. Mayrose, P. Lindberg) to receive and file Director's Report (Pages 22-39). Motion carried.

Committee Reports:

Grounds – Landscaping Quotes if in

**Phil's Lawn Service will be submitting a landscaping quote but they do not provide any hand weeding services.*

**Kurt Bouchard will be surveying the landscape and will provide a quote when survey is complete.*

New Business:

Approval of By Laws Revision – President on All Committees (Pages 40-51).

Tabled until September Board Meeting due to lack of quorum

B. Discussion – Court Kiosk at Library (Page 52).

After questions and discussion board members felt that it would be interesting to go ahead and agree that the 20th Circuit and Ottawa County Probate Court Legal Kiosk Project can set up a kiosk at CADL for the one-year trial period.

Unfinished Business:

Discussion - Insurance Claim (Page 53).

**After discussing the pros and cons of paying the DHE bill of \$1,199.74 (regarding last year's lighting outage which may have been caused by a power surge) versus filing an insurance claim, the board decided to pay the bill since it is just over the \$1,000.00 insurance deductible.*

**Elyshia has had no response from Modern Interiors regarding the 6/9/2022 invoice for 4 stack chairs that were purchased in 2017 during the library's expansion project. She will keep an eye open for communication from them but has no plans at this time to pay the \$276.00.*

Public/Board Comments:

**Some discussion took place regarding the defeat of the August library millage in Jamestown Township. The library there will be facing possible closure if the millage is defeated again in November, 2022. CADL has a "perpetual millage" so it will not have to request additional mils in future elections.*

**CADL will keep an open and positive attitude when approached or questioned about selection of materials while upholding CADL's mission statement.*

"The mission of the Coopersville Area District Library is to: preserve the past, provide technology and education to inspire a lifetime of learning, and promote culture and community through literature, the arts and the sciences."

**Board members discussed options for honoring Judy VanDongen's many years of service to CADL. Elyshia presented some suggestions from the library's "wish list" which include various pieces of furniture for the children's area and an example of an appreciation plaque. Board members will think out these suggestions or others and discuss at next meeting.*

**Pat Lindberg will be managing the "flower fund." Board members agreed on a \$60.00 donation each to the fund. \$58.00 was spent on wind chimes for LaVonne in remembrance of her husband, Pat.*

Adjournment: 8:02 p.m.

Next Meeting: Next Board meeting September 21, 2022 at 7:00 p.m.