

Coopersville Area District Library
333 Ottawa Street
Coopersville, MI 49404

Minutes from February 18, 2026 Board Meeting

Call to Order: President Sue Boogaard-Rasch called the meeting to order at 7:01 pm.

Members Present: Sue Boogaard-Rasch, Stephanie Mayrose, Amy Deming, Roland DeVries, Greg Dunn, Pat Lindberg, K. Waldecker, Norine Fox

Staff Present: Elyshia Hoekstra/Director

Absent: None

M/S (R. DeVries, A. Deming) to approve 2/18/2026 agenda with the addition of the BCI Change Order to Unfinished Business (Page 1). Motion carried.

M/S (A. Deming, P. Lindberg) to approve 1/21/2026 Board Meeting minutes (Pages 2-3). Motion carried.

Public Present/Comments:

Financial Reports:

- A. Informational review to receive and file January Operations: Balance Sheets & Budget vs. Actual (Pages 4-9).**
Request was made by board members for larger print on profit loss financial report.
- B. M/S (A. Deming, S. Mayrose) to approve** January expenditures, including ACH transactions #21500-21506 totaling \$26,071.00 (Pages 10). Motion carried.
- C. M/S (P. Lindberg, K. Waldecker) to approve** January checks to date, including ACH transactions #21507-21521 totaling \$21,823.48 (Page 11). Motion carried.
- D. Informational review to receive and file Statement of Income (Page 12).**
- E. Informational review to receive and file Visa Reconciliation Detail (Pages 13-14).**
- F. Informational review to receive and file CADL Building Expansion Budget Performance (Page 15).**

Correspondence/Marketing: – Pages 16-19 – Informational review to receive and file

- A. March Calendar
- B. CADL Press Releases
- C. Programming Flyers

Director's Report: – Pages 20-23 – Informational review to receive and file

**The interview process for a new bookkeeper is progressing. Elyshia has been meeting with a local candidate that seems promising. The new bookkeeper will have the opportunity to shadow Kim before beginning her retirement.*

**The snow blower has been very helpful.*

Committee Reports:

A. Grounds Committee

1. January 21, 2026 Minutes to come
2. February 5, 2026 Summary Pages 24-27

Unfinished Business:

A. BCI Change Order

M/S (R. DeVries, A. Deming) to approve BCI change order of \$436.00 to cover the faucet upgrade to a touchless faucet. The faucet will be installed in the new sink being added to the community room. (Page 28). Motion carried.

New Business:

A. Audit Presentation provided by CADL Treasurer Amy Deming

Amy presented a very thorough review of the June 30, 2025 Annual Financial Report (Audit Report). She explained that the opening Letter to the Library Board is the most important part of the report as it states and explains that CADL received a “clean” audit which means that the audit presents a true and fair picture of the library’s finances. Amy’s explanations of Basic Financial Statements and accompanying Notes with charts and graphs were explained in a way that board members could understand and appreciate. Amy agreed that upgrades to the community room and installation of the ADA ramp on the south side of the building demonstrate to the public that CADL is investing in library upgrades. She suggested transferring more funds to the capital projects fund.

The audit is an independent report paid for by CADL. Amy also added that the audit bid from Gabridge & Co. of \$7,000.00, \$7,200.00, and \$7,400.00 for the next three years is fair and acceptable.

Thank you, Amy, for your expert explanations, information, and advice.

Public/Board Comments: None

Adjournment: 8:16 pm.

Next Board Meeting: March 18, 2026 at 7:00 pm.