

Coopersville Area District Library
333 Ottawa Street
Coopersville, MI 49404

Minutes from September 16, 2026 Board Meeting

Call to Order: Vice-President Roland DeVries called the meeting to order at 7:00pm.

Members Present: Pat Lindberg, Stephanie Mayrose, Greg Dunn, Amy Deming, Roland DeVries, Kathi Waldecker, Norine Fox

Staff Present: Elyshia Hoekstra/Director

Absent: Sue Boomgaard-Rasch

M/S (K. Waldecker, P. Lindberg) to approve September 16, 2026 agenda with addition of detention pond to Unfinished Business (Pages 1-2). Motion carried.

M/S (A. Deming, R. DeVries) to approve August 19, 2026 Board Meeting minutes (Pages 3-4). Motion carried.

Public Present/Comments: None

Financial Reports:

- A. Informational review to receive and file September Operations: Balance Sheets & Budget vs. Actual (Pages 5-12).**
- B. M/S (S. Mayrose, K. Waldecker) to approve** August expenditures, including ACH transactions #21660-21669 totaling \$41,084.83 (Pages 13-14). Motion carried.
- C. M/S (A. Deming, G. Dunn) to approve** September checks to date, including ACH transactions #21670-21676 totaling \$10,523.87 (Page 15). Motion carried.
- D. Informational review to receive and file Statement of Income (Page 16-19).**
- E. Informational review to receive and file Visa Reconciliation Detail (Page 20).**
- F. Informational review to receive and file CADL Building Expansion Budget Performance (Page 21).**

Correspondence/Marketing: – Pages 22-23 – Informational review to receive and file

- A. CADL Press Releases
- B. October Calendar
- C. Programming Flyers

Director's Report: – Pages 24-25 -Informational review to receive and file

Abby Weise has completed her Eagle Scout project of cleaning out the Shakespeare Garden. A recognition ceremony needs to be planned.

Committee Report: - Pages 26-28 – Informational review to receive and file

- A. Finance Committee

Unfinished Business: *Roland DeVries raised concerns regarding the trees in the detention pond. Roland discussed the situation with a contractor working on a detention pond for another business and he seemed to think the plant material in the library's pond is correct for wetlands. The contractor recommends that a landscaper pull out the trees. Elyshia will contact L & P Tree Service.*

New Business:

A. Copier Quotes

M/S (S. Mayrose, P. Lindberg) to approve Copier Quote from Kraft Business Solutions for \$293.87 per month for a 60 month lease (Pages 26-27). Motion carried.

B. Phone Quotes

M/S (P. Lindberg, K. Waldecker) to approve Phone Quote from Kraft Business Solutions for \$134.95 per month (Page 28). Motion carried.

C. Bylaw Language Update (previously approved change)

M/S (A. Deming, G. Dunn) to approve Bylaw Language Update indicated by highlighted text in bylaws: 1) Mission Statement 2) Board members may receive compensation for attending meetings... 3) The audit must be sent to the Michigan Department of Treasury by December 31st of year's end (Pages 29-39). Motion carried. *It was suggested that the bylaws should be on CADL's website.*

D. Recommendation from the Finance Committee – MERS Surplus

M/S (A. Deming, S. Mayrose) to approve the Coopersville Area District Library move 80% of the MERS Surplus Division Funds to Div 10 (Lib Dir) Division as of 10/01/2026 (Pages 42-52). Motion Carried.

E. Budget Adjustments – Pages 45-59

i. Recommendation from the Finance Committee – Fines and Rental Fee Free

M/S (K. Waldecker, G. Dunn) to approve Coopersville Area District Library going fine free and rental free by January 2027 (Pages 53-54). Motion carried.

ii. Recommendation from the Personnel Committee – Staff Raises

M/S (S. Mayrose, P. Lindberg) to approve a 5.5% wage increase for non-minimum wage staff effective their next paycheck following the September 16, 2026 Board meeting and an additional 5.5% wage increase effective January 1, 2027 (Pages 55-57). Motion carried.

iii. Recommendations from the Personnel Committee – Full-time Adult Services

M/S (A. Deming, P. Lindberg) to approve that the Coopersville Area Public Library Board create an adult librarian position and designate it as a full-time position (Pages 58-59). Motion carried.

Public/Board Comments:

4,000 items have been weeded from the collection. Greg Dunn suggests buying more books. Norine Fox would like to see library's name and new logo prominently displayed on the building.

Adjournment: 8:40pm.

Next Board Meeting: October 21, 2026 at 7:00 pm.

