

Coopersville Area District Library
333 Ottawa Street
Coopersville, MI 49404

Minutes from June 18, 2025 Board Meeting

Call to Order: President Sue Boomgaard-Rach called the meeting to order at 7:25 pm.

Members Present: Sue Boomgaard-Rasch, Roland DeVries, Pat Lindberg, Stephanie Mayrose, Greg Dunn, Kathi Waldecker, Norine Fox

Staff Present: Elyshia Hoekstra/Director

Absent: Amy Deming

M/S (R. DeVries, S. Mayrose) to approve 6/18/2025 agenda with corrections to the Board Meeting Schedule (Page 15). Motion carried.

M/S (K. Waldecker, R. DeVries) to approve 5/21/2025 minutes (Pages). Motion carried.

Public Present/Comments: No Public

Financial Reports:

- A. Informational review to receive and file June Operations: Balance Sheets & Budget vs. Actual (Pages 18-20).**
- B. M/S (R. DeVries, K. Waldecker) to approve** May expenditures, including ACH transactions #21330-21339 totaling \$11,775.13; Net income to expenses -\$8,117.59 (Page 21). Motion carried.
- C. M/S (N. Fox, S. Mayrose) to approve** June checks to date, including ACH transactions #21282-21356 totaling \$26,675.01 (Page 22) Motion carried.
- D. Informational review to receive and file Statement of Income (Page 23).**
- E. Informational review to receive and file Visa Reconciliation Detail (Pages 24-25).**
- F. Informational review to receive and file CADL Building Expansion Budget Performance (Page 26).**

Correspondence/Marketing: – Pages 27-29– Informational review to receive and file

- A. CADL Press Releases
- B. July Calendar
- C. Programming Flyers

Director's Report: – Pages 30-37 – Informational Review to receive and file

Committee Reports: None

Unfinished Business: *Parking signs have been delivered by Rapp Signs.*

New Business:

- A. CADL Board Meeting Schedule 2024-2025 – Page 38**
M/S (R. DeVries, S. Mayrose) to approve CADL Board Meeting Schedule with changes for 2025/2026 (Page 38). Motion carried.
- B. Resolution of “Designation of Authorized Signatures” – Page 39**
M/S (G. Dunn, R. DeVries) to approve CADL Board Resolution for the “Designation of Authorized Signatures” (Page 39). Motion carried.
- C. Resolution of “Designation of Fund Depositories” – Page 40**
M/S (P. Lindberg, S. Mayrose) to approve CADL Board Resolution for “Designation of Fund Depositories” (Page 40). Motion carried.
- D. Resolution to close account at Bloom Credit Union – Page 41**
M/S (R. DeVries, S. Mayrose) to approve CADL Board Resolution for closure of account at Bloom Credit Union (Page 41). Motion carried.
- E. Pre-Approved Bills 2024/2025 – Page 42**
M/S (K. Waldecker, R. DeVries) to approve Recommendation from Director/Bookkeeper for Pre-approved bills for Fiscal Year 2025/2026 as per requirement of the Michigan Department of Treasury (Page 42). Motion carried.
- F. Flex Administration Renewal – Pages 43-44**
M/S (P. Lindberg, S. Mayrose) to approve Flex Administration Renewal for August 1, 2025 to July 31, 2026. The renewal amount will roll over from \$500.00 to \$650.00 (Page 43-44). Motion carried.

Public/Board Comments: None

Adjournment: 8:07 pm.

Next Meeting: July 16, 2025 at 7:00 p.m.

