

Coopersville Area District Library

Monthly Board Meeting

Date: August 19, 2026

Time: 7:00 pm

Place: 333 Ottawa Street, Coopersville MI 49404

Agenda

1. **Call to Order**
2. **Approval of Agenda** (m) p. 1
3. **Approval of the Minutes (July 15, 2026 Meeting)** (m) p. 2-3
4. **Public Comment:**
5. **Financial Reports**
 - a. August Operations: Balance Sheets & Budget vs. Actual (r) p. 4-6
 - b. Approve July expenditures, including ACH transactions #21635-21659 totaling \$43,828.81 (m) p. 7-8
 - c. Approve August checks to date, including ACH transactions (no checks so far) totaling \$77.06 (m) p. 9
 - d. Statement of Income (r) p. 10-12
 - e. Visa Reconciliation Detail (r) p. 13
 - f. CADL Building Expansion Budget Performance (r) p. 14
6. **Correspondence/Marketing** (r) p. 15-18
 - a. CADL Press Releases
 - b. September Calendar
 - c. Programming Flyers
7. **Director's Report** (r) p. 19-21
8. **Committee Reports** (r) none
9. **Unfinished Business**
10. **New Business**
 - a. Change Order - BCI Construction (m) p. 22
 - b. Par Plan Grant Resolution (m) p. 23
 - c. Parking Lot Quotes (m) p. 24-28
11. **Public/board Comments:**
12. **Next Meeting: Board meeting September 16, 2026 at 7PM**

(m) - motion, (r) - receive and file, (i) - information, (d) - discussion

Coopersville Area District Library
333 Ottawa Street
Coopersville, MI 49404

Minutes from July 15, 2026 Board Meeting

Call to Order: President Sue Boomgaard-Rasch called the meeting to order at 7:01 pm.

Members Present: Sue Boomgaard-Rasch, Pat Lindberg, Stephanie Mayrose, Greg Dunn, Amy Deming, Roland DeVries, Norine Fox

Staff Present: Elyshia Hoekstra/Director

Absent: Kathi Waldecker

M/S (P. Lindberg, S. Mayrose) to approve July 15, 2026 agenda (Page 1). Motion carried.

Election of Officers

M/S (S. Mayrose, A. Deming) to approve the Election of Officers for FY 2026/2027: President/Sue Boomgaard-Rasch, Vice-President/Roland DeVries, Treasurer/Amy Deming, Secretary/Norine Fox (page 2). Motion carried.

M/S (P. Lindberg, R. DeVries) to approve June 17, 2026 Formal Budget Hearing minutes (see addition). Motion carried.

M/S (A. Deming, S. Mayrose) to approve June 17, 2026 Regular Board Meeting minutes (see addition). Motion carried.

Public Present/Comments: None

Financial Reports:

- A. Informational review to receive and file July Operations: Balance Sheets & Budget vs. Actual (Pages 3-5).**
- B. M/S (A. Deming, R. DeVries) to approve** June expenditures, including ACH transactions #21611-21627 totaling \$35,340.56 (Pages 6-7). Motion carried.
- C. M/S (S. Mayrose, G. Dunn) to approve** July checks to date, including ACH transactions #21619-21634 totaling \$21,225.78 (Page 8). Motion carried.
- D. Informational review to receive and file Statement of Income (Page 9-12).**
- E. Informational review to receive and file Visa Reconciliation Detail (Pages 13-14).**
- F. Informational review to receive and file CADL Building Expansion Budget Performance (Page 15).**

Correspondence/Marketing: – Pages 16-17 – Informational review to receive and file

- A. CADL Press Releases
- B. August Calendar
- C. Programming Flyers

Director's Report: – 2025-2026 Year in Review - Pages 18-29 -Informational review to receive and file

2025-2026 was a year of many changes at CADL. Following are some highlights of the year.

*11 full time/part time staff members, bookkeeper Kim Lothschutz retired.

*Heimler Consulting selected for 2 more years of IT service, New Views, LLC will continue to provide cleaning services.

*Adults and teens continue to volunteer.

*Friends of the Library continue to support CADL programs with funds from bake sales and the book sale.

*In addition to the regular grounds maintenance Abby Weise will be refreshing the Shakespeare Garden for her Eagle Scout project. A new handicap accessible ramp was added to the south side of the building.

*New technology, equipment, and cabinets have been added to the Makerspace and Community Room.

*CADL received several grants and foundation distributions and has a \$660,000 fund balance and approximately \$24,000 in the Building Expansion fund for bond repayment.

*After weeding and new purchases the total collection is 40,683 items including print and digital collections.

*Library recorded 5,345 computer sessions and 9,923 wireless sessions. Hotspots circulated 1,020 times.

*New programs included Pokemon Club, Books and Brews, Senior Craft/Game Day, and Movie Matinee.

*Community involvement continues with Rotary Club, area schools, and senior connections.

*Director Elyshia Hoekstra continues to serve on the Lakeland Library Cooperative Advisory Board and the Strategic Plan is progressing on schedule.

Committee Reports: None

Unfinished Business: None

New Business:

A.Standing Committee Appointments

M/S (P. Lindberg, G. Dunn) to approve 2026-2027 Standing Committee Appointments with the addition of Greg Dunn to the Personnel Committee (Page 30). Motion carried.

B. Informational review to receive and file the Quarter 3 Strategic Plan Update (Pages 31-48).

Public/Board Comments:

*The Board is pleased with the direction and progress of the Strategic Plan and appreciates the detailed quarterly updates.

*The Board appreciates Assistant Director Katie VanHuis's detailed report of her experiences at the American Library Association 150th Annual Conference in June and is so thankful she was able to attend.

Adjournment: 8:09 pm.

Next Board Meeting: August 19, 2026 at 7:00 pm.

COOPERSVILLE AREA DISTRICT LIBRARY

Balance Sheet

As of August 6, 2026

	TOTAL	
	AS OF AUG 6, 2026	AS OF AUG 6, 2025 (PY)
ASSETS		
Current Assets		
Bank Accounts		
101-001 Choice One - Checking	132,681.48	117,849.89
101-003 ICS-FDIC Savings	0.00	0.00
101-003-1 General ICS Savings	391,264.47	387,420.36
101-003-2 Dedicated ICS - Capital Projects	40,000.00	40,000.00
Total 101-003 ICS-FDIC Savings	431,264.47	427,420.36
101-004 Building Debt Fund	24,167.83	34,184.01
101-005a Murray CD	15,073.58	14,723.13
101-007 Business Primary Share (Consumers Credit Union)	25.00	25.00
101-008 Consumers Credit Union	63,205.53	60,982.65
Total Bank Accounts	\$666,417.89	\$655,185.04
Accounts Receivable		
101-018 Accounts Receivable	0.00	-10.99
Total Accounts Receivable	\$0.00	\$ -10.99
Other Current Assets		
QuickBooks Tax Holding Account	5,728.89	
Total Other Current Assets	\$5,728.89	\$0.00
Total Current Assets	\$672,146.78	\$655,174.05
TOTAL ASSETS	\$672,146.78	\$655,174.05
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
101-202 Accounts Payable	6,290.14	12,330.33
Total Accounts Payable	\$6,290.14	\$12,330.33
Credit Cards		
101-211 VISA	1,075.75	4,493.92
Total Credit Cards	\$1,075.75	\$4,493.92
Other Current Liabilities		
101-258 Payroll Liabilities	5,566.49	5,566.49
AFLAC	55.89	74.52
Alerus Retirement	-2,598.52	0.00
Empower	2,806.83	
Federal Taxes (941/943/944)	4,809.40	4,755.40
Health Insurance-20% of premium	0.50	47.77
MI Income Tax	928.66	852.43
MI Local Tax	21.43	88.98
Total 101-258 Payroll Liabilities	11,590.68	11,385.59

COOPERSVILLE AREA DISTRICT LIBRARY

Balance Sheet

As of August 6, 2026

	TOTAL	
	AS OF AUG 6, 2026	AS OF AUG 6, 2025 (PY)
Total Other Current Liabilities	\$11,590.68	\$11,385.59
Total Current Liabilities	\$18,956.57	\$28,209.84
Total Liabilities	\$18,956.57	\$28,209.84
Equity		
101-370 Committed Fund Balance	250,000.00	250,000.00
3000 Opening Bal Equity	244,449.10	244,449.10
3900 Retained Earnings	191,847.38	176,773.09
Net Income	-33,106.27	-44,257.98
Total Equity	\$653,190.21	\$626,964.21
TOTAL LIABILITIES AND EQUITY	\$672,146.78	\$655,174.05

COOPERSVILLE AREA DISTRICT LIBRARY

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L Classes

July 2026 - June 2027

	1-GENERAL OPERATIONS			TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	ACTUAL	BUDGET	OVER BUDGET
Income						
101-539 State	2,040.24		2,040.24	\$2,040.24	\$0.00	\$2,040.24
101-600 Charges for Services	559.75		559.75	\$559.75	\$0.00	\$559.75
101-655 Fines & Forfeitures	259.86		259.86	\$259.86	\$0.00	\$259.86
101-664 Investment Earnings	2,532.54		2,532.54	\$2,532.54	\$0.00	\$2,532.54
Total Income	\$5,392.39	\$0.00	\$5,392.39	\$5,392.39	\$0.00	\$5,392.39
GROSS PROFIT	\$5,392.39	\$0.00	\$5,392.39	\$5,392.39	\$0.00	\$5,392.39
Expenses						
101-701 Personnel Services	32,786.81		32,786.81	\$32,786.81	\$0.00	\$32,786.81
101-726 Supplies	1,228.28		1,228.28	\$1,228.28	\$0.00	\$1,228.28
101-800 Other Services & Charges	12,772.10		12,772.10	\$12,772.10	\$0.00	\$12,772.10
101-970 Capital Outlay	5,838.56		5,838.56	\$5,838.56	\$0.00	\$5,838.56
Total Expenses	\$52,625.75	\$0.00	\$52,625.75	\$52,625.75	\$0.00	\$52,625.75
NET OPERATING INCOME	\$ -47,233.36	\$0.00	\$ -47,233.36	\$ -47,233.36	\$0.00	\$ -47,233.36
NET INCOME	\$ -47,233.36	\$0.00	\$ -47,233.36	\$ -47,233.36	\$0.00	\$ -47,233.36

General Operations

July 7-31, 2026

Date	Num	Name	Amount
07/01/26	Deposit	Square	15.09
07/02/26	Deposit	Square	5.69
07/08/2026	Deposit	Square	72.48
07/09/2026	Deposit	Square	9.05
07/10/2026	Deposit	Cash	117.65
07/10/2026	Deposit	Square	7.64
07/13/2026	Deposit	Square	3.75
07/13/2026	Deposit	Square	3.75
07/15/2026	Deposit	Square	2.77
07/16/2026	Deposit	E-rate	240.24
07/17/2026	Deposit	Cash	97.85
07/20/2026	Deposit	Square	1.80
07/20/2026	Deposit	Library Debt Payment	846.97
07/21/2026	Deposit	Square	16.25
07/22/2026	Deposit	Library Debt Payment	1,957.05
07/23/2026	Deposit	Penal Fines	33,693.00
07/23/2026	Deposit	Library Debt Payment	2,020.95
07/23/2026	Deposit	Square	121.61
07/24/2026	Deposit	Square	4.72
07/24/2026	Deposit	Cash	68.00
07/27/2026	Deposit	Square	21.74
07/27/2026	Deposit	Square	6.52
07/28/2026	Deposit	Square	4.57
07/29/2026	Deposit	State Of Michigan	1,800.00
07/29/2026	Deposit	Square	13.24
07/30/2026	Deposit	State Of Michigan	6,984.48
07/31/2026	Deposit	Square	10.98
07/31/2026	Deposit	Cash	141.00
07/08/26	DD	Payroll	(6,505.62)
07/22/26	DD	Payroll	(6,440.65)
07/03/26	ACH	Overdrive	(67.47)
07/08/2026	ACH	Michigan Gas Utilities	(74.12)
07/08/2026	ACH	Taxes	(1,947.19)
07/09/2026	ACH	Empower	(286.95)
07/13/2026	ACH	State Of Michigan	(2,154.73)
07/14/2026	ACH	IRS	(3,080.41)
07/14/2026	ACH	City of Grand Rapids Tax	(6.33)
07/14/2026	ACH	City of Grand Rapids Tax	(6.60)
07/14/2026	ACH	City of Grand Rapids Tax	(5.00)
07/15/2026	ACH	City of Muskegon Tax	(53.04)

07/15/2026	ACH	City of Muskegon Tax	(79.60)
07/15/2026	ACH	City of Muskegon Tax	(53.04)
07/16/2026	ACH	Amazon	(6,448.84)
07/22/2026	ACH	Taxes	(1,914.62)
07/22/2026	ACH	Aflac	(266.94)
07/23/2026	ACH	Empower	(291.83)
07/23/2026	ACH	International Transaction Fee	(20.00)
07/23/2026	ACH	Consumers Energy	(1,156.23)
07/27/2026	ACH	OverDrive	(446.44)
07/13/2026	21635	Midwest Tape- Hoopla	(708.81)
07/13/2026	21636	Coopersville Rotary Club.	(100.00)
07/13/2026	21637	Elite Fund Inc.	(168.00)
07/13/2026	21638	Lakeland Library Cooperative	(4,616.10)
07/13/2026	21639	Super Clean	(2,324.00)
07/13/2026	21640	New Views LLC	(801.66)
07/13/2026	21641	Foster, Swift, Collins, & Smith P.C.	(106.80)
07/14/2026	21642	WT Cox	(630.83)
06/30/26	21643	Board Member Checks for 25/26 year	(110.00)
06/30/26	21644	Board Member Checks for 25/26 year	(120.00)
06/30/26	21645	Board Member Checks for 25/26 year	(100.00)
06/30/26	21646	Board Member Checks for 25/26 year	(100.00)
06/30/26	21647	Board Member Checks for 25/26 year	(110.00)
06/30/26	21648	Board Member Checks for 25/26 year	(100.00)
06/30/26	21649	Board Member Checks for 25/26 year	(120.00)
06/30/26	21650	Board Member Checks for 25/26 year	(100.00)
07/30/2026	21651	Elite Fund Inc.	(75.00)
07/30/2026	21652	Everon	(91.09)
07/30/2026	21653	Cengage Learning	(204.80)
07/30/2026	21654	U.S. Bank Equipment Finance	(597.62)
07/30/2026	21655	City of Coopersville	(499.79)
07/30/2026	21656	Brodart Co.	(478.43)
07/30/2026	21657	Flex Administrators	(225.00)
07/30/26	21658	VOID	0.00
07/30/2026	21659	Lakeland Library Cooperative	(35.23)

TOTAL

4,460.03

Thursday, Aug 06, 2026

General Operations

Aug 1- 6, 2026

Date	Num	Name	Amount
08/02/2026	Deposit	Interest	89.12
08/03/2026	Deposit	Debt Payments	9,127.38
8/5/2026	DD	Payroll	(6,307.90)
08/03/2026	ACH	Priority Health	(1,055.76)
08/06/2026	ACH	Michigan Gas Utilities	(62.82)
08/05/2026	ACH	Taxes	(1,867.08)
TOTAL			(77.06)

Thursday, Aug 06, 2026

Coopersville Area District Library

Statement of Financial Income and Expense

July 1 - August 6, 2026

	1-GENERAL OPERATIONS	2-DEBT SERVICE PAYMENT	4 - STRATEGIC PLAN	NOT SPECIFIED	TOTAL
Income					
101-401 Property Taxes	0.00	0.00	0.00	0.00	\$0.00
101-405 Local, Chester Twp Millage	0.00	0.00	0.00	0.00	\$0.00
405-2- Local, Chester Twp Bond Payment	0.00	1,770.55	0.00	0.00	\$1,770.55
Total 101-405 Local, Chester Twp Millage	0.00	1,770.55	0.00	0.00	\$1,770.55
101-406 Local,Polkton Twp Millage	0.00	0.00	0.00	0.00	\$0.00
406-2 Local, Polkton Twp Bond Payment	0.00	2,020.95	0.00	0.00	\$2,020.95
Total 101-406 Local,Polkton Twp Millage	0.00	2,020.95	0.00	0.00	\$2,020.95
101-407 Local, Wright Twp Millage	0.00	0.00	0.00	0.00	\$0.00
407-1 IFT - Wright	0.00	1,957.05	0.00	0.00	\$1,957.05
Total 101-407 Local, Wright Twp Millage	0.00	1,957.05	0.00	0.00	\$1,957.05
101-408 Local,Coopersville Millage	0.00	0.00	0.00	0.00	\$0.00
408-2 Local, Coopersville Bond Payment	0.00	8,203.80	0.00	0.00	\$8,203.80
Total 101-408 Local,Coopersville Millage	0.00	8,203.80	0.00	0.00	\$8,203.80
Total 101-401 Property Taxes	0.00	13,952.35	0.00	0.00	\$13,952.35
101-539 State	0.00	0.00	0.00	0.00	\$0.00
101-540 Grants, State	0.00	0.00	0.00	0.00	\$0.00
541-6 Continuing Education	1,800.00	0.00	0.00	0.00	\$1,800.00
Total 101-540 Grants, State	1,800.00	0.00	0.00	0.00	\$1,800.00
101-541 State Aid,CADL	0.00	0.00	0.00	0.00	\$0.00
101-542 E-Rate Reimbursement	240.24	0.00	0.00	0.00	\$240.24
Total 101-539 State	2,040.24	0.00	0.00	0.00	\$2,040.24
101-600 Charges for Services	0.00	0.00	0.00	0.00	\$0.00
101-628 Cash Drawer	0.00	0.00	0.00	0.00	\$0.00
628-1 Photocopier	184.50	0.00	0.00	0.00	\$184.50
628-10 Over/Under	0.10	0.00	0.00	0.00	\$0.10
628-2 Fax	64.00	0.00	0.00	0.00	\$64.00
628-3 DVDs Rentals	81.00	0.00	0.00	0.00	\$81.00
628-5 Game Rentals	66.75	0.00	0.00	0.00	\$66.75
628-6 Room Rentals	150.00	0.00	0.00	0.00	\$150.00
628-7 Lost Card	6.00	0.00	0.00	0.00	\$6.00
628-9 Donations	7.40	0.00	0.00	0.00	\$7.40
Total 101-628 Cash Drawer	559.75	0.00	0.00	0.00	\$559.75
Total 101-600 Charges for Services	559.75	0.00	0.00	0.00	\$559.75
101-655 Fines & Forfeitures	0.00	0.00	0.00	0.00	\$0.00
655-3 Cash Drawer - Materials Fines	259.86	0.00	0.00	0.00	\$259.86
655-4 Ottawa Co Penal Fines	0.00	0.00	0.00	0.00	\$0.00
Total 101-655 Fines & Forfeitures	259.86	0.00	0.00	0.00	\$259.86
101-664 Investment Earnings	0.00	0.00	0.00	0.00	\$0.00
101-665 Interest, MoneyMarket Savings	2,532.54	10.92	0.00	0.00	\$2,543.46
Total 101-664 Investment Earnings	2,532.54	10.92	0.00	0.00	\$2,543.46
Total Income	\$5,392.39	\$13,963.27	\$0.00	\$0.00	\$19,355.66
GROSS PROFIT	\$5,392.39	\$13,963.27	\$0.00	\$0.00	\$19,355.66
Expenses					
101-701 Personnel Services	0.00	0.00	0.00	0.00	\$0.00
701-a Salary,Wages	24,380.42	0.00	0.00	0.00	\$24,380.42
701-b Alerus 457	82.02	0.00	0.00	0.00	\$82.02
701-d Payroll Expenses	127.00	0.00	0.00	0.00	\$127.00
701-e Payroll taxes	1,838.47	0.00	0.00	0.00	\$1,838.47
701-f AFLAC Short Term Disb.	229.68	0.00	0.00	0.00	\$229.68

Coopersville Area District Library

Statement of Financial Income and Expense

July 1 - August 6, 2026

	1-GENERAL OPERATIONS	2-DEBT SERVICE PAYMENT	4 - STRATEGIC PLAN	NOT SPECIFIED	TOTAL
701-g Health/Dental Insurance	1,947.22	0.00	0.00	0.00	\$1,947.22
701-i MERS - Minimum Payment	2,091.00	0.00	0.00	0.00	\$2,091.00
Total 101-701 Personnel Services	30,695.81	0.00	0.00	0.00	\$30,695.81
101-726 Supplies	0.00	0.00	0.00	0.00	\$0.00
101-727 Operating Supplies	0.00	0.00	0.00	0.00	\$0.00
727-a Collection Supplies	197.97	0.00	0.00	0.00	\$197.97
727-c Office Supplies (paper included)	44.83	0.00	0.00	0.00	\$44.83
727-e Supplies, Building/Janitorial	63.27	0.00	0.00	0.00	\$63.27
Total 101-727 Operating Supplies	306.07	0.00	0.00	0.00	\$306.07
728 Programming Supplies	-23.88	0.00	0.00	0.00	\$ -23.88
728-a Adult Programs	47.10	0.00	0.00	0.00	\$47.10
728-d Early Literacy Programming	801.93	0.00	0.00	0.00	\$801.93
728-f Summer Reading Clubs	-25.57	0.00	0.00	0.00	\$ -25.57
728-h Tween Programming	11.95	0.00	0.00	0.00	\$11.95
728-j Makers Space	110.68	0.00	0.00	0.00	\$110.68
Total 728 Programming Supplies	922.21	0.00	0.00	0.00	\$922.21
Total 101-726 Supplies	1,228.28	0.00	0.00	0.00	\$1,228.28
101-800 Other Services & Charges	0.00	0.00	0.00	0.00	\$0.00
805 Professional/Contract Services	0.00	0.00	0.00	0.00	\$0.00
805-c Financial Services	75.00	0.00	0.00	0.00	\$75.00
805-d Janitorial Service	0.00	0.00	0.00	0.00	\$0.00
805-d1 Carpet Cleaning	2,324.00	0.00	0.00	0.00	\$2,324.00
805-d2 Cleaning Service	801.66	0.00	0.00	0.00	\$801.66
Total 805-d Janitorial Service	3,125.66	0.00	0.00	0.00	\$3,125.66
805-d5 Rugs	50.75	0.00	0.00	0.00	\$50.75
Total 805 Professional/Contract Services	3,251.41	0.00	0.00	0.00	\$3,251.41
850 Telephone/Telecommunications	395.26	0.00	0.00	0.00	\$395.26
880 Dues & Fees	0.00	0.00	0.00	0.00	\$0.00
880-b Bank Fees, Operations Acct	20.00	0.00	0.00	0.00	\$20.00
880-d Credit Card Fees	14.41	0.00	0.00	0.00	\$14.41
880-e Credit Card Fees - Friends	0.00	0.00	0.00	0.00	\$0.00
880-h Licensing/Subscriptions Fees	120.56	0.00	0.00	0.00	\$120.56
880-h1 Movie License-Sportmens Club	303.08	0.00	0.00	0.00	\$303.08
Total 880-h Licensing/Subscriptions Fees	423.64	0.00	0.00	0.00	\$423.64
880-j LLC Fees	4,651.33	0.00	0.00	0.00	\$4,651.33
880-k Membership Dues	100.00	0.00	0.00	0.00	\$100.00
Total 880 Dues & Fees	5,209.38	0.00	0.00	0.00	\$5,209.38
920 Utilites	0.00	0.00	0.00	0.00	\$0.00
920-a Electric - Consumers Energy	1,156.23	0.00	0.00	0.00	\$1,156.23
920-b Gas - MI Gas Utilities	136.94	0.00	0.00	0.00	\$136.94
920-d Water & Sewer - City	60.65	0.00	0.00	0.00	\$60.65
Total 920 Utilites	1,353.82	0.00	0.00	0.00	\$1,353.82
930 Equipment Service/Repair	0.00	0.00	0.00	0.00	\$0.00
930-b Copier	597.62	0.00	0.00	0.00	\$597.62
930-d Fire/Security Equip	91.09	0.00	0.00	0.00	\$91.09
930-d1 Monthly Fees	186.58	0.00	0.00	0.00	\$186.58
Total 930-d Fire/Security Equip	277.67	0.00	0.00	0.00	\$277.67
930-g Pest Control	450.00	0.00	0.00	0.00	\$450.00
Total 930 Equipment Service/Repair	1,325.29	0.00	0.00	0.00	\$1,325.29
931 Grounds Service/Repairs	-59.80	0.00	0.00	0.00	\$ -59.80
Total 101-800 Other Services & Charges	11,475.36	0.00	0.00	0.00	\$11,475.36

Coopersville Area District Library

Statement of Financial Income and Expense

July 1 - August 6, 2026

	1-GENERAL OPERATIONS	2-DEBT SERVICE PAYMENT	4 - STRATEGIC PLAN	NOT SPECIFIED	TOTAL
101-970 Capital Outlay	0.00	0.00	0.00	0.00	\$0.00
101-973 Materials	0.00	0.00	0.00	0.00	\$0.00
973-c DVDs	-6.03	0.00	0.00	2,198.92	\$2,192.89
973-g Digital Collections	4,834.02	0.00	0.00	0.00	\$4,834.02
973-h Printed Materials (Books)	1,010.57	0.00	0.00	0.00	\$1,010.57
Total 101-973 Materials	5,838.56	0.00	0.00	2,198.92	\$8,037.48
101-975 Capital Projects	0.00	0.00	0.00	0.00	\$0.00
101-995 Strategic Plan	0.00	0.00	0.00	0.00	\$0.00
995-2 Building Rehab	0.00	0.00	1,025.00	0.00	\$1,025.00
Total 101-995 Strategic Plan	0.00	0.00	1,025.00	0.00	\$1,025.00
Total 101-975 Capital Projects	0.00	0.00	1,025.00	0.00	\$1,025.00
Total 101-970 Capital Outlay	5,838.56	0.00	1,025.00	2,198.92	\$9,062.48
Total Expenses	\$49,238.01	\$0.00	\$1,025.00	\$2,198.92	\$52,461.93
NET OPERATING INCOME	\$ -43,845.62	\$13,963.27	\$ -1,025.00	\$ -2,198.92	\$ -33,106.27
NET INCOME	\$ -43,845.62	\$13,963.27	\$ -1,025.00	\$ -2,198.92	\$ -33,106.27

COOPERSVILLE AREA DISTRICT LIBRARY

101-211 VISA, Period Ending 08/02/2026

RECONCILIATION REPORT

Reconciled on: 08/06/2026

Reconciled by: Susan Sutherland

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	5,952.08
Charges and cash advances cleared (19)	2,584.92
Payments and credits cleared (3)	-6,013.86
Statement ending balance	2,523.14
Register balance as of 08/02/2026	2,523.14
Cleared transactions after 08/02/2026	0.00
Uncleared transactions after 08/02/2026	-2,472.39
Register balance as of 08/06/2026	50.75

Details

Charges and cash advances cleared (19)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/30/2026	Expense	5612969345	Google LLC	75.60
06/30/2026	Expense	2000151-61626728	WalMart	67.10
07/01/2026	Expense		Amazon Capital Services	425.97
07/02/2026	Expense		Plunkett's Pest Control	450.00
07/06/2026	Expense	13514964	AcenTek ascending Technology	26.49
07/09/2026	Expense		WuFoo	22.00
07/10/2026	Expense		Amazon Capital Services	63.27
07/10/2026	Expense			175.57
07/18/2026	Expense		Vonage	139.17
07/21/2026	Expense		Intuit	127.00
07/22/2026	Expense		Demco	573.93
07/24/2026	Expense		Netflix	8.99
07/24/2026	Expense	#6a63c77cbf3ac4d1c878	Book Outlet	153.68
07/26/2026	Expense		Disney	4.99
07/26/2026	Expense		HBO/MAX	2.99
07/28/2026	Expense		Prime Video	5.99
07/31/2026	Expense		ADT Security Services (VISA)	108.80
07/31/2026	Expense		ADT Security Services (VISA)	77.78
08/01/2026	Expense		Google LLC	75.60

Total	2,584.92
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Payments and credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/01/2026	Bill		Visa	-5,952.08
07/07/2026	Credit Card Credit		Creative Memories	-23.88
07/10/2026	Credit Card Credit			-37.90

Total	-6,013.86
-------	-----------

Additional Information

Uncleared charges and cash advances after 08/02/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/04/2026	CC Bill Payment		Cintas Corp	50.75

Total	50.75
-------	-------

Uncleared payments and credits after 08/02/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/06/2026	Bill	July Stmt	Visa	-2,523.14

Total	-2,523.14
-------	-----------

COOPERSVILLE AREA DISTRICT LIBRARY

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L Classes

July 2026 - June 2027

	2-DEBT SERVICE PAYMENT			TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	ACTUAL	BUDGET	OVER BUDGET
Income						
101-401 Property Taxes				\$0.00	\$0.00	\$0.00
101-405 Local, Chester Twp Millage				\$0.00	\$0.00	\$0.00
405-2- Local, Chester Twp Bond Payment	1,770.55		1,770.55	\$1,770.55	\$0.00	\$1,770.55
Total 101-405 Local, Chester Twp Millage	1,770.55		1,770.55	\$1,770.55	\$0.00	\$1,770.55
101-406 Local,Polkton Twp Millage				\$0.00	\$0.00	\$0.00
406-2 Local, Polkton Twp Bond Payment	2,020.95		2,020.95	\$2,020.95	\$0.00	\$2,020.95
Total 101-406 Local,Polkton Twp Millage	2,020.95		2,020.95	\$2,020.95	\$0.00	\$2,020.95
101-407 Local, Wright Twp Millage				\$0.00	\$0.00	\$0.00
407-1 IFT - Wright	1,957.05		1,957.05	\$1,957.05	\$0.00	\$1,957.05
Total 101-407 Local, Wright Twp Millage	1,957.05		1,957.05	\$1,957.05	\$0.00	\$1,957.05
101-408 Local,Coopersville Millage				\$0.00	\$0.00	\$0.00
408-2 Local, Coopersville Bond Payment	8,203.80		8,203.80	\$8,203.80	\$0.00	\$8,203.80
Total 101-408 Local,Coopersville Millage	8,203.80		8,203.80	\$8,203.80	\$0.00	\$8,203.80
Total 101-401 Property Taxes	13,952.35		13,952.35	\$13,952.35	\$0.00	\$13,952.35
101-664 Investment Earnings				\$0.00	\$0.00	\$0.00
101-665 Interest, MoneyMarket Savings	10.92		10.92	\$10.92	\$0.00	\$10.92
Total 101-664 Investment Earnings	10.92		10.92	\$10.92	\$0.00	\$10.92
Total Income	\$13,963.27	\$0.00	\$13,963.27	\$13,963.27	\$0.00	\$13,963.27
GROSS PROFIT	\$13,963.27	\$0.00	\$13,963.27	\$13,963.27	\$0.00	\$13,963.27
Expenses						
Total Expenses			\$0.00	\$0.00	\$0.00	\$0.00
NET OPERATING INCOME	\$13,963.27	\$0.00	\$13,963.27	\$13,963.27	\$0.00	\$13,963.27
NET INCOME	\$13,963.27	\$0.00	\$13,963.27	\$13,963.27	\$0.00	\$13,963.27

Upcoming Events at Your Library

Activities for Seniors - The library has partnered with the City's Senior Recreation Department to offer more entertainment and enrichment events for local seniors. While these events have a senior focus, all adults 18+ are welcome to attend any and every program. Pre-registration is not required. Craft Afternoon at 1:00 p.m. on the first Monday of the month - Come make shrinky dink charms on August 3! Movie Matinee at 1:00 p.m. on the second Friday of the month - Check with the library to see what's showing on August 14!

Game Day at 1:00 p.m. on the third Thursday of the month - Come learn how to play "Rook" on August 20!

Adult Book Club - Adult Book Club meets on the 2nd Wednesday of each month at 7:00 p.m. The title up for discussion on August 12 is *Theo of Golden*, by Allen Levi.

Adult Craft Night - Adult Craft Night meets at 6:00 p.m. on the 3rd Thursday of each month. On Thursday, August 20, come try your hand at acrylic pour painting. Space is limited, so registration is required. Call the library or go to coopersvillelibrary.org to reserve your spot.

Book and Brew - Come out to Coopersville Brewing Company for a summer book club series. Discuss good books over good brews! This casual book club is perfect for busy book lovers. The next installment will be at 6:00 p.m. on Tuesday, August 18, with a discussion of John U. Bacon's new book, *The Gales of November*. Copies are available for checkout at the library.

Community Makerspace - The next Community Makerspace will take place from 2:30-4:30 p.m. on Friday, August 21. This month's featured project is shrinky dink art! This event is open to everyone from kids to adults.

Registration is not required to attend. **Cookbook Club** - Cookbook Club meets at 6:00 p.m. on the 4th Thursday of each month. The next meeting is Thursday, August 27. This month's selection is *The Complete Summer Cookbook*, by America's Test Kitchen. This program is for ages 18 and over. Cooks of all experience levels are welcome! For more information, call the library or email elizabeth@coopersvillelibrary.org.

Maker Mondays - Join Mr. Zach from 4:00-5:00 p.m. on select Monday afternoons for a variety of STEM activities, games, and experiments for kids and tweens! Registration is not required. Upcoming dates are August 10 and August 24.

Mindfulness for Better Sleep Series - The library is hosting this free six-week series from 2:00-3:30 p.m. on Wednesday afternoons, starting August 26. Michigan State University Extension Health Educator Carly Sandoval will lead the classes. Topics covered will include: the relationship between pain and sleep; sleep basics; sleep hygiene; stimulus control therapy; mindfulness; physical activity; sleep myths. Registration is required so that there are enough course materials for everyone. Registration is available at <https://pears.io/events/msuext/8672/>.

Move & Groove - Move & Groove is geared towards kids 12 months and older. There are two sessions: 10:00 a.m. and 10:45 a.m. on Wednesday mornings. *Note: This program is on break July 29 and August 5.*

Play 'N' Learn - Ottawa Area Intermediate School District (OAISD) will be hosting another Play 'N' Learn on Friday, August 21, at 10:00 a.m. This program is designed for families with children ages birth to 5 years old.

Pre-registration is not required.

Pokémon Club - Do you love all things Pokémon? Join Mr. Zach for the next Pokémon Club meeting from 4:00-5:30 p.m. on Thursday, August 20. Learn about collecting, trading, and playing Pokémon cards! Anyone ages 5-17 can participate. Pre-registration is not required.

Premiere Movie Night - Premiere Movie Nights showcase a newly released film on the 4th Tuesday of each month. Doors open at 6:00 p.m. and the show starts at 6:30 p.m. The next movie is on July 28. Please call the library or visit its website to find out the title. Thanks to the Coopersville Sportsman's Club for making these movie nights possible!

Preschool Story Time - Preschool Story Time, geared towards kids 3-6 years old, meets at 10:00 a.m. on Tuesday mornings. *Note: This program is on break July 28 and August 4.*

Virtual Reality Mini Golf Tournament - Join us for a mini golf tournament using our virtual reality headsets! The tournament runs from August 11-14. There are two time slots available Tuesday through Thursday (2:00-3:00 p.m. and 3:00-4:00 p.m.). There is only one time slot (3:00-4:00 p.m.) on Friday. This program is open to all ages, including adults, although we recommend it for ages 5 and up. The player with the lowest score at the end of the week will receive a gift package provided by Double Dip Depot in Walker! Registration is required, as spots are limited for each session.

Registration is available on the library's website: coopersvillelibrary.org. For more information on library operations and services, please visit the library's Facebook page or its website, www.coopersvillelibrary.org.

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playing Pokémon cards! Anyone ages 5-17 can participate. Pre-registration is not required.

Premiere Movie Night - Premiere Movie Nights showcase a newly released film on the 4th Tuesday of each month. Doors open at 6:00 p.m. and the show starts at 6:30 p.m. The next movie is on August 25. Please call the library or visit its website to find out the title. Thanks to the Coopersville Sportsman's Club for making these movie nights possible!

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For more information on library operations and services, please visit the library's Facebook page or its website, www.coopersvillelibrary.org.



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Storytime 10:00 AM	2 Move & Groove 10:00 AM & 10:45 AM Mindfulness for Better SLEEP 2:00-3:30 PM	3 Pokémon Club 4:00-5:30 PM	4	5
6	7  CLOSED FOR THE HOLIDAY	8 Storytime 10:00 AM	9 Move & Groove 10:00 AM & 10:45 AM Mindfulness for Better SLEEP 2:00-3:30 PM Adult Book Club: Book Club for Troublesome Women 7:00 PM	10	11 Movie Matinee 1:00 PM 	12
13	14 Maker Monday 4:00 PM	15 Storytime 10:00 AM	16 Move & Groove 10:00 AM & 10:45 AM Mindfulness for Better SLEEP 2:00-3:30 PM Board Meeting 7:00 PM	17 Game Day 1:00 PM Pokémon Club 4:00-5:30 PM Adult Craft Night 6:00 PM	18 OAISD Play 'N' Learn 10:00 AM Community Makerspace 2:30-4:30 PM	19
20	21 Maker Monday 4:00 PM	22 Storytime 10:00 AM Premiere Movie Night: Sheep Detectives 6:00 PM	23 Move & Groove 10:00 AM & 10:45 AM Mindfulness for Better SLEEP 2:00-3:30 PM	24 Cookbook Club 6:00 PM	25	26
27	28 Maker Monday 4:00 PM	29 Storytime 10:00 AM	30 Move & Groove 10:00 AM & 10:45 AM Mindfulness for Better SLEEP 2:00-3:30 PM	Hours: Monday and Thursdays: 12-8 pm Tuesdays, Wednesdays, and Fridays: 10 am -5:30pm Saturdays: 10 am - 2 pm www.coopersvillelibrary.org		

MOVIE NIGHT

FOURTH TUESDAY OF THE MONTH

TUESDAY, AUGUST 25TH
6:30PM

DOORS OPEN 6:00PM
FILM STARTS 6:30PM

POPCORN PROVIDED

THANKS TO THE COOPERSVILLE SPORTSMAN'S CLUB FOR SPONSORING!

YOU, ME & TUSCANY

"WHEN A WOMAN CRASHES AT AN EMPTY ITALIAN VILLA, POSING AS THE OWNER'S FIANCEE, SHE DISCOVERS AN UNEXPECTED ROMANCE THAT COULD TRANSFORM HER LIFE."

(IMDB)

Cookbook Club

THURSDAY, AUGUST 27TH
6:00PM

This month's book is,
The Complete Summer Cookbook
by America's Test Kitchen.

Cookbook Club meets on the fourth Thursday of each month to discuss a cookbook over a shared meal, and is always welcoming new members!

Registration required. Adults 18+
Register online or at the front desk.

MAKERSPACE OPEN HOUSE

THIRD FRIDAY OF THE MONTH

FRIDAY, AUGUST 21ST
2:30-4:30 PM

Shrinky Dinks

FOLLOW THE FEATURED ACTIVITY, OR EXPLORE THE COLLECTION OF TOOLS AND MATERIALS.

ALL AGES WELCOME, NO REGISTRATION REQUIRED!

MSU HEALTH EXTENSION PRESENTS

MINDFULNESS FOR BETTER SLEEP

WITH CARLY SANDOVAL, MPH, CHES

Wednesdays at 2:00PM

August 26th
September 2nd, 9th, 16th, 23rd, 30th

This 6-week program introduces participants to the experience and practice of mindfulness and will cover the relationship between pain and sleep, sleep basics, sleep hygiene, stimulus control therapy, mindfulness, physical activity, and sleep myths.

This 6-part series is completely free!

Registration is required.

Adult Craft Night

THIRD THURSDAY OF THE MONTH

THURSDAY, AUGUST 20TH
6:00PM

Adults 18+
Register at the front desk, or online.

Pour Paini

Pour a blend of colorful acrylic paints on a canvas and watch the magic!

July 2026 Director's Report

Staff

Elyshia

I am excited to announce that I am expecting once again. Baby Hoekstra #4 is on his way and will join us around November 30 of this year. I plan to take 6-8 weeks following the birth, but I'm not sure yet which timeline I'll follow. I do have a suggestion in regards to the December meeting. Because of the proximity to the baby's being born, and because December is mostly just the Christmas party, do we want to cancel the December meeting entirely? (It is possible and is something we are allowed to do. In fact, many boards cancel this meeting. We would take care of financials, etc., in January instead.)

Financial

Audit

We have an audit date, September 21. I reached out to them given timeline above, and they were amenable to fitting us in earlier this year. I'm so happy we were able to get on their schedule this early. Susan and I are in the midst of gathering information and closing our books for the year. We both feel pretty confident that we can have everything ready in plenty of time.

Building

Construction Updates

The numbers for the downspout are in new business. I did talk it over with the project manager, Logan, and we feel that it is probably the most cost effective solution to redirect the downspout instead of digging up a portion of the ramp. Even if we dug it up and didn't find any connecting pipe, we'd still likely need to redirect it rather than trying to put new piping in under the rest of the sidewalk. In order to do my due diligence, I did request a comparison of numbers, but I agreed with his assessment and I think this is the most cost effective route.

Shakespeare Garden

Abby is working on the garden August 21st and 22nd. Her plans seem well laid out, and she's asked a lot of questions regarding where/how things so go. I'm having her set aside some of the more prominent features (bench, sundial, etc) for later decisions, but she seems to have a good plan and is excited to get started. She has put a sign up sheet out for volunteers, and I know she is providing a few herself, but if anyone is also interested in

helping, she plans to do the work from 8 AM - 4 PM on those two days. We also plan to put the plants out for free on Friday as they pull them (besides the ones they are keeping back) so if anyone is interested in some of those, that would likely be the day to nab those.

Copier and Phone

Our copier lease runs out at the end of the year. We have to give notice by September 10 that we are not renewing if we decide to go with another vendor. I am reviewing our current vendors options along with a few other options. One vendor has phone and fax options as well as they are also an IT company which I am interested in as well. I plan to make this decision fairly quickly, but given the fact that we'd be entering into another contract, it will likely need board approval so I will have these numbers for you next month (unless I can get them sooner than next week's meeting).

Lakeland, State, Other News

Lakeland News

I will not be joining any of the Lakeland boards this fall due to the baby. I'm going to give it a year off since I've been on the advisory board in some capacity for 5 years now.

The ILS migration is moving along, and everyone at Lakeland is working hard to get things ready to migrate in September 2027.

Some libraries expressed that they are finding the cost analysis of having Hoopla to the patrons who benefit from it to be low enough that they are dropping the service. I was surprised at how many libraries had already made this decision or were actively considering it.

I also spoke with Carol about some options for education about preparing for millages, for understanding the Headlee Override and for other things to do to prepare. We are coming up with some options and should have something to share in the next few weeks.

Statistics

July 2026

	Jul-26	Jul-25	% Change		2026-2027 YTD	2025 - 2026 YTD	% Change
Circulation							
Checkouts	4,412	5,479	-19%		4,412	5,479	-19%
OverDrive circulation	1,494	1,369	9%		1,494	1,369	9%
E-Magazines	151	227	-33%		151	227	-33%
Hoopla	426	417	2%		426	417	2%
Items Loaned to other libraries	583	527	11%		583	527	11%
Renewals	2,461	2,995	-18%		2,461	2,995	-18%
Total Circulation	9,527	11,014	-14%		9,527	11,014	-14%
Library Patrons							
Patrons getting 1st library card	25	45	-44%		25	45	-44%
Registered CADL Patrons	4,120	4,233	-3%		4,120	4,233	-3%
Library Collection							
*Items Added:	236	168	40%		236	168	40%
Items Withdrawn	316	43	635%		316	43	635%
Total Items owned	40,580	41,905	-3%		40,580	41,905	-3%
Interlibrary Loans							
Items Loaned to other libraries	583	527	11%		583	527	11%
Borrowed- LLC + Mel	414	568	-27%		414	568	-27%
Traffic Count							
Library Visits	3,183	2,929	9%		3,183	2,929	9%
Programming & Services							
Open Hours	182	185	-2%		182	185	-2%
Children's Program Attendance	345	236	46%		345	236	46%
Program Attendance Total	400	258	55%		400	258	55%
Number of Monthly Programs	29	16	81%		29	16	81%
Internet Computer Sessions	141	362	-61%		141	362	-61%
Wireless Sessions	728	798	-9%		728	798	-9%

Change Order Approval

Date: August 11, 2026

To: Coopersville area library

Project: Exterior gutter

BCI Construction would like the approval of the change order for the following items to be completed:
Relocate existing gutter above slab OR cut and removed portion of new ramp and identify preexisting condition for storm drain clog

Relocate gutter out and down column – NTE \$1,000.00

- Rework and make new gutter

Attempt to fix existing drain line - \$3,800.00

- Cut out top of ramp concrete
- Dig down to find drain line that is possible nonexistent or collapsed
- Repair pipe if its existing
- Put back soil and pour back concrete

Thank you,

Logan Meinema

Printed Name & Title

Signature for Acceptance

Date

**Resolution of Support
Michigan Township Participating Plan Grant Application**

WHEREAS the **Coopersville Area District Library** wishes to apply for a Risk Reduction Grant through the Michigan Township Participating Plan (Par Plan) to assist in purchasing/funding **Smart Thermostats**; and

WHEREAS the **Coopersville Area District Library** is seeking a grant contribution of \$2,700.00.

NOW, THEREFORE, BE IT RESOLVED, that the **Coopersville Area District Library** supports submittal of an application to the Michigan Township Participating Plan for a **\$2,700.00** grant to assist in funding ***Smart Thermostats program***.

Motion by _____ seconded by _____, the ***President*** declared the motion adopted.
The following voted:

Yeas:

Nays:

Absent:

CERTIFICATION

I, _____, ***Coopersville Area District Library's secretary***, hereby certify that the foregoing is a true and original copy of the resolution adopted by the **Coopersville Area District Library** at a ***regular*** meeting on ***August 19, 2026*** at ***7pm***, which was held in accordance with the Open Meetings Act of the State of Michigan.

Norine Fox

Asphalt Quotes

Vendors were asked to provide information on the life of our current parking lot, pricing for repair or replacement (based on recommendation), fixing two broken squares on our sidewalk, and pricing for striping the parking lot. I received three quotes to my four inquiries, but if someone has another recommendation after we evaluate these, I can reach out. This is not an apples to apples for a number of reasons and I honestly think this might be more of a starting point then decision time because of that.

Quote 1: Superior Asphalt, Inc: \$7,625.00 (\$10,665.00)

Superior's evaluation of our lot is that it is beyond it's design life but is what they call "fractured by stable." This apparently means that it is broken pretty badly but still managing to somehow hang on. He felt as if we could stretch its life for a couple more years with a sealcoat, but that they wouldn't bother filling the cracks because it isn't going to do any good. The additional for the two pieces of sidewalk repairs is \$3,040.00.

Quote 2: Lakeshore Asphalt Solutions: \$16,186.63

Lakeshore didn't provide much explanation for the life of the parking lot, and instead quoted me out for the full repair. From what I can determine, they only make repairs to existing asphalt. They do not replace it. They also do not work with concrete and so would not be able to give me a quote on the sidewalk repair.

Quote 3: A1 Asphalt: \$69,600.00

A1 is by far the most expensive. Their rep's opinion was that the parking lot beyond what seems to have been redone after construction (the portion closest to the building) is at the end of it's life and needs to be replaced. He did not feel sealcoating it was worth it for the couple of years you might get out of it; therefore, his quote was for the entire process. His quote also included repairing the sidewalks, and asphaltting a section of our front parallel parking area that has sunk lower than the sidewalk around it. He felt asphalt replacement would be the cheaper solution than cement, though they do work with both.



Phone # 616-451-3200

Fax # 616-451-3969

DATE: 8/10/2026

JOB NAME: Parking Lot Sealing

RECIPIENT: Coopersville Area District Library

LOCATION: 333 Ottawa St

Coopersville, MI

Bid Items

Unit Price Bid

Items of Work	Quantities	Units	Unit Price	Amount
For the repair and sealing of a parking lot				-
Sweep-Clean Existing Asphalt				-
Sealcoating (2 coats)				-
Restriping of Parking Lot	1	LS	Total	\$7,175.00
				-
				-
				-
For the Striping of 1 ADA Stall	1	LS	Total	\$450.00
				-
				-
				-
For the replacement of 2 concrete slabs 7 x 5.5' and				-
6 x 5.5'	1	LS	Total	\$3,040.00
				-
				-
				-
				-
				-
				-

NOTE: Pricing includes only the items listed above

NOTE: Pricing assume area will be staked by others prior to our arrival.

NOTE: Unless stated above pricing does not include permits, traffic control devices/flagging, utility patching, striping, signage, bumper blocks, etc

NOTE: Price is good for 10 days.

Estimate prepared by:

John Alonso
616-723-2112

TOTAL

Above

Authorized Signature:

Receipt of Acceptance

Printed Name:

Signature:

Date:



13077 116th Avenue | Grand Haven, Michigan 49417
616-914-4728 | info@lakeshoreasphaltsolutions.com | lakeshoreasphaltsolutions.com

RECIPIENT:

Elyshia
333 Ottawa Street
Coopersville, Michigan 49404

Estimate #1581	
Sent on	07/16/2026
Total	\$16,186.63

Product/Service	Description	Total
Layover patch	The surface area to be patched will be cleaned of debris, tack coat bonding agent applied, 2" of asphalt applied and compacted, and hot rubber applied around the perimeter of the patch. The patch will be squared off, edges tapered and neat in appearance.	\$8,000.00*
Commercial Crack Filling	Clean cracks of debris and machine apply hot rubber crack filler to non-alligated cracks measuring 1/8 inch or larger. Should you have any questions regarding the crack filling process, do not hesitate to contact us. Please note that this may not include every crack present in the asphalt.	\$3,577.50*
Commercial Sealcoating	Clean debris from entire asphalt area Power edge grass/dirt from perimeter Machine apply custom blend with antiskid sand Barricade work area	\$4,052.13*
Striping	Stripe parking lot with existing layout and colors with the addition of two handicap nearest the building in back parking lot requiring the removal of 3 parking spaces. 35 paces and 4 handicap spaces	\$557.00

* Non-taxable

Total	\$16,186.63
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This quote is valid for the next 30 days, after which values may be subject to change.

Signature: _____ Date: _____



4634 Division Ave.
Wayland, MI 49348

PROPOSAL NO: EA26-3298

DATE: August 7, 2026

CONTACT: ELYSHIA HOEKSTRA

PHONE: 616.384.5194

EMAIL: DIRECTOR@COOPERSVILLELIBRARY.ORG

.. COOPERSVILLE LIBRARY
.. 333 OTTAWA ST
.. COOPERSVILLE, MI 49404

JOB SITE: SAME AS ABOVE

JOB TYPE	WORK DESCRIPTION	QTY	UNIT	UNIT PRICE	COST
Pave	Remove to a depth of 4" over approx	14,740	SQFT		\$69,600.00
	Fine grade and compact area				
	Install and compact 2.0" average of 13A(or equivalent) Base Asphalt over approx	14,740	SQFT		
	Install and compact 2.0" average of 4EL(or equivalent) Top Asphalt over approx	14,740	SQFT		
Concrete	Remove to a depth of 4" over approx	80	SQFT		
	Install 4" inches average of Concrete, hand tool expansion joints, over approx	80	SQFT		
Concrete	Remove concrete/spoils to a depth of 9" over approx	100	SQFT		
	Install and compact 6" average of 22A/crushed asphalt or equivalent approx	100	SQFT		
	Install and compact 3.0" average of 4EL(or equivalent) Top Asphalt over approx	100	SQFT		
Stripe	Striping to be done in latex traffic paint. Yellow/Blue/White: 35 stalls, 2 handicaps	1	LSUM		
QUANTITIES ABOVE ARE APPROXIMATELY ONLY					
JOB SITE TO BE LEFT NEAT AND CLEAN					
					\$69,600.00

This bid is good for 10 days due to the unstable liquid asphalt market.

PAYMENT WILL BE AS FOLLOWS: Orders under \$2,500.00 must be fully prepaid. Orders over \$2,500.00 require a 50% down payment with balance due upon completion. We accept cash, check and credit/debit cards (A 3% service charge will be assessed on all credit / debit card payments - including deposits). All deposits / payments are non-refundable. We now offer, on our website, a payment portal in order to make safe, secure online payments for your convenience with NO FEES. These payments can be made at the following link: <https://huntington.billierq.com/ebpp/aoneasphalt/> - Payment receipt is instantaneously received by A1 Asphalt Inc.

Note: There will be a minimum fee added of \$500.00 for a 2nd move if requested by the customer. Any damage due to heavy equipment crossing existing concrete to reach the jobsite will not be covered. Any weed control, if required, must be applied by owner prior to our arrival. A-1 Asphalt, Inc. is not responsible for: restoration of landscape, sprinkler heads, sprinkler lines, valves or other system components, any private utility present on the jobsite, damage to any underground dog fencing and/or its components, damage to any underground infrastructure uncovered during the course of our work. We cannot warranty against reflective cracking on overlay projects. Due to Michigan weather, we cannot warranty against concrete cracking. Additional charges apply if sub-base is found to be unsuitable and needs replacement. Any additional charges will be agreed upon in writing by the customer and A-1 Asphalt Inc. If agreement is not made, customer agrees to pay for work already completed, as outlined by A1 Asphalt Inc. Certificates of insurance can be provided free of charge. Additional charges will apply for any additional special insurance requirements such as Waiver of Subrogation, additional insured, or anything else above our normal coverage. A-1 Asphalt, Inc. is not responsible for surface water pooling where less than 2% slope is present. A-1 Asphalt, Inc. will not cover damage caused by the presence/growth of tree roots. A-1 ASPHALT INC. IS NOT A SIGNATORY TO ANY UNION CONTRACT AND THEREFORE IN THE PERFORMANCE OF ITS WORK DOES NOT AGREE TO COMPLY WITH THE RATE, TERMS AND CONDITIONS AND FRINGE BENEFIT CONTRIBUTIONS OF ANY UNION AGREEMENT.

Respectfully Submitted by:

ELIJAH AYERS

Acceptance of Proposal:

Thank you for allowing A-1 Asphalt, Inc. to submit this Proposal. The Customer hereby agrees and acknowledges that they have carefully reviewed this Proposal, fully understand all of its terms and conditions, including all those terms and conditions on the reverse side of this contract, and voluntarily and knowingly accept the proposal as specified herein. A-1 Asphalt, Inc. is hereby authorized to perform the work as specified.

I have read, understand and agree to be bound by the terms of this contract, including the Standard Conditions appearing on page 2 (or the reverse side) of this contract, and incorporated by reference. Please sign/initial and date both pages.

By: _____
Individually/Personally Guaranteed

Title: _____

Date: _____

Serving West Michigan since 1988
COMMERCIAL ♦ INDUSTRIAL ♦ RESIDENTIAL ♦ MUNICIPAL
Phone: 616-877-4400 • Fax: 616-877-4630
WWW.A1ASPHALTINC.COM



STANDARD CONDITIONS

All terms and provisions as set forth below are accepted as part of this Contract.

1. Orders under \$2,500.00 must be prepaid (by check, cash or credit card). Orders over \$2,500.00 require a 50% deposit with balance due upon completion. All deposits are non-refundable. Any invoice(s) not paid within 30 days or within the month received, are subject to a time price differential of 1 1/2% per month, which the customer hereby agrees to pay. A-1 Asphalt Inc. accepts payment by credit card (Visa, MasterCard, Discover and American Express) however, there will be a 3% credit card service / handling fee and this is non-negotiable. For a no fee way to pay please visit our online pay bill portal at www.a1asphaltinc.com
2. Customer is responsible for pulling applicable building permits. A-1 will pull any necessary Right-of-way permits and shall carry all necessary insurances, including workers' compensation insurance.
3. There are no warranties of merchantability, and there are no warranties which extend beyond the description contained on any invoice or sales agreement, other than as follows: All Hot Mix Asphalt material is guaranteed for one (1) year as specified. All hot rubber and liquid sealer is guaranteed for 90 days. The warranty period begins on date of service. All claims must be brought to the attention of A-1 Asphalt within the warranty period. All other products have no warranty unless specified in contract.
4. Any alteration or deviation from the above specifications/proposal which result in additional cost will be performed only upon a written change order signed by both A-1 Asphalt and Customer.
5. A-1 Asphalt Inc. will not be liable for delays caused by labor disturbances, weather conditions, acts of God, and acts of environmental agencies, accidents, shortages of necessary materials and supplies or any other cause beyond our control.
6. Nothing contained in this agreement shall be construed as a waiver or modification of A-1 Asphalt Inc's statutory rights, which lien rights A-1 Asphalt Inc. will exercise if payment by the customer is not made promptly. If A-1 Asphalt Inc. finds it necessary to commence any type of collection proceedings to collect any balance due from the customer, the customer agrees to pay all cost of collection and all attorney fees incurred by A-1 Asphalt Inc., its successors and assigns.
7. A-1 Asphalt retains a security interest in all materials provided by A-1 Asphalt Inc. until payment in full and reserves the right to repossess any and all materials of any kind if all account balances are not paid in full within 30 days of the invoice date. Customer will be responsible for any costs of repossession.
8. Customer will bear responsibility for all work areas when A-1 Asphalt is not actively working.

CHOICE OF LAW

The customer agrees and acknowledges that this agreement is fully executed and performed within the State of Michigan and is to be governed and construed as to the laws of the State of Michigan. Customer hereby agrees to waive any objection to the venue of any action brought to collect amounts due and owing by the customer and also irrevocably waives their rights to a trial by jury in any lawsuit proceeding or counter-claim involving this Proposal/Contract.

ENTIRETY CLAUSE

This Agreement and the Attachments hereto constitute the entire agreement between the contracting parties concerning the subject matter hereof. All prior agreements, discussions, representations, warranties and covenants are merged herein. There are no warranties, representations, covenants or agreements, expressed or implied, between the parties except those expressly set forth in this agreement. Any amendments or modifications of this agreement shall be in writing and executed by the contracting parties.

CUSTOMER'S STATEMENT

Customer hereby asserts that all questions in this application have been fully and truthful answered. Customer agrees and understands that the above trade accounts may be contacted for credit information as well as an investigation conducted through credit bureaus. The customer hereby gives all of its creditors and bankers permission to give A-1 Asphalt Inc. information concerning the customer. The customer also gives A-1 Asphalt Inc. permission to give credit reporting agencies or other creditors information relating to any credit given to customer. The customer understands that the terms of the credit are payable upon receipt of invoice. The customer agrees to pay the time price differential in the amount of 1 1/2 % per month on any unpaid balances.

STATUTE OF LIMITATIONS

The parties agree that any action in relation to an alleged breach of this Agreement shall be commenced within one year of the date of the breach, without regard to the date the breach is discovered. Any action not brought within that one year time period shall be barred, without regard to any other limitations period set forth by law or statute.

FORCE MAJEURE

Any delay or failure in the performance by either party hereunder shall be excused if and to the extent caused by the occurrence of a Force Majeure. For purposes of this Agreement, Force Majeure shall mean a cause or event that is not reasonably foreseeable or otherwise caused by or under the control of the Party claiming Force Majeure, including acts of God, fires, floods, explosions, riots, wars, hurricane, sabotage, terrorism, vandalism, accident, restraint of government, governmental acts, injunctions, labor strikes, other than those of Seller or its suppliers, that prevent seller from furnishing the materials or equipment and other like events that are beyond the reasonable anticipation and control of the Party affected thereby; despite such Party's reasonable efforts to prevent, avoid, delay, or mitigate the effect of such acts, events or occurrences, and which events or the effects thereof are not attributable to a party's failure to perform its obligations under this agreement.

OVERRIDING AGREEMENT

These terms supersede and override any and all contractual terms and conditions of the other contracting party howsoever and whenever communicated.

LIMITATION OF LIABILITY

In no event will A-1 Asphalt Inc. be liable to the customer for any lost profits, lost savings or incidental, indirect, special or consequential damages, arising out of your use or inability to use the product or the breach of this agreement.

INDEMNIFICATIONS

Customer agrees to defend, indemnify and hold A-1 Asphalt Inc. harmless from any claim, liability, or defense cost for injury or loss sustained by any party from exposures allegedly caused by A-1 Asphalt Inc's performance of services hereunder, except for injury or loss caused by the negligence or willful misconduct of A-1 Asphalt Inc. These indemnities are subject to specific limitations provided for in this agreement.

INITIAL:

DATE:
