

Coopersville Area District Library
333 Ottawa Street
Coopersville, MI 49404

Minutes from the Board Meeting on March 20, 2024.

Call to Order: President Sue Boomgaard-Rasch called the meeting to order at 7:01 p.m.

Members Present: Sue Boomgaard-Rasch, Pat Lindberg, Greg Dunn, Stephanie Mayrose, Kathi Waldecker, Norine Fox

Staff Present: Elyshia Hoekstra/Director

Absent: Bob TerAvest, Roland DeVries

M/S (S. Mayrose, P. Lindberg) to approve 3/20/2024 agenda (Page 1). Motion carried.

M/S (G. Dunn, S. Mayrose) to approve 2/21/2024 minutes (Pages 2-3). Motion carried.

Public Present/Comments: None

Financial Reports:

- A. M/S (S. Mayrose, N. Fox) to receive and file** March Operations: Balance Sheets & Budget vs. Actual (Pages 4-6). Motion carried.
- B. M/S (N. Fox, P. Lindberg) to approve** February expenditures, including ACH transactions #20944-20960 totaling \$35,681.85 (Page 7). Motion carried.
- C. M/S (K. Waldecker, S. Mayrose) to approve** March checks to date #20961-20974 totaling \$20,944.77 (Page 8). Motion carried.
- D. M/S (S. Mayrose, K. Waldecker) to receive and file** Statement of Income (Page 9). Motion carried.
- E. M/S (K. Waldecker, G. Dunn) to receive and file** Visa Reconciliation Detail (Page 10-11). Motion carried.
- F. M/S (S. Mayrose, K. Waldecker) to receive and file** CADL Building Fund Budget Performance (Page 12). Motion carried.
- G. M/S (K. Waldecker, N. Fox) to receive and file** Coopersville Area Community Foundation Fund Requests (Pages 13-16). Motion carried.
- H. M/S (P. Lindberg, S. Mayrose) to receive and file** Constantine Service Agreement (Page 17). Motion carried.
- I. M/S (N. Fox, S. Mayrose) to receive and file** Cummins Oil Sampling Results (Page 18-20). Motion carried.
- J. M/S (N. Fox, G. Dunn) to receive and file** the Joint Petition to Strike Delinquent Personal Property Taxes. Motion carried

Correspondence/Marketing: – Pages 21-23

M/S (P. Lindberg, S. Mayrose) to receive and file Correspondence and Marketing (Pages 21-23). Motion carried.

- A. CADL Press Releases
- B. April Calendar of Events
- C. Programming Flyers

Director's Report: – Pages 24-32

M/S (N. Fox, P. Lindberg) to receive and file Director's Report (Pages 24-32). Motion carried.

A. Solar Panel Information (Pages 27-32)

B. Friends Meeting Minutes -Distributed at meeting

Elyshia plans to use \$1,000.00 from a foundation grant and will request funds from CAYAC and Friends to create a "Tween Space" with seating and books appropriate for "Tweens" – typically children between the ages of 9-12.

Library's new website will roll out on April 2, 2024.

Elyshia shared detailed information regarding the Solar Energy Quote/Grant and would like to "pursue the grant and see where it might lead us." Some questions raised by board members are: Who pays maintenance costs? What costs are involved in removing and recycling old panels? Could the library's insurance costs go up? How much weight can the roof hold?

Committee Reports:

The Building and Grounds Committee will plan a meeting to address spring cleanup.

Unfinished Business: None

New Business:

M/S (P. Lindberg, S. Mayrose) to approve CoMerica Account Recommendation (Page 33). Motion carried.

Recommendation includes the following: 1) Add Consumer's Credit Union as one of our preferred banking institutions. 2) Open a 12-month CD with them for the full amount that sits at CoMerica at the time of withdrawal (\$57,226.25 as of 3/12/24. 3) Close CoMerica account. The Consumer's Credit Union CD rate is 5.25% for 12 months.

Public/Board Comments:

May is the time for the annual evaluation of the CADL Director. Pat Lindberg will investigate the process. Board will present Shannon Donley/Children's Librarian a gift of appreciation upon her resignation. Her last day is April 3, 2024.

Adjournment: 8:09 pm.

Next Meeting: April 17, 2024 at 7:00 pm.